

**COUNTY OF MADERA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR THE FISCAL YEAR 2009-10**

Department:

**BEHAVIORAL HEALTH
SERVICES (06910,6920)**

Function:

Health & Sanitation

Activity:

Health

Fund:

General

<u>ACCOUNT CLASSIFICATION</u>	<u>ACTUAL EXPENDITURES 2007-08</u>	<u>BOARD APPROVED EXPENDITURES 2008-09</u>	<u>DEPARTMENT REQUEST 2009-10</u>	<u>CAO RECOMMENDATION 2009-10</u>
<u>SALARIES & EMPLOYEE BENEFITS</u>				
710102 Permanent Salaries	5,966,032	8,077,512	7,227,692	7,227,692
710103 Extra Help	44,965	75,279	25,662	25,662
710105 Overtime	62,106	57,000	49,000	49,000
710106 Stand-by Pay	18,317	36,000	18,000	18,000
710107 Premium Pay	4,122	30,000	30,000	30,000
710200 Retirement	1,201,949	1,629,029	1,792,394	1,792,394
710300 Health Insurance	768,495	1,273,133	929,473	929,473
710400 Workers' Compensation Insurance	50,855	42,767	46,408	46,408
TOTAL SALARIES & EMPLOYEE BENEFITS	8,116,841	11,220,720	10,118,629	10,118,629
<u>SERVICES & SUPPLIES</u>				
720300 Communications	70,995	143,136	65,730	65,730
720500 Household Expense	58,402	79,454	84,867	84,867
720600 Insurance	28,702	7,486	5,243	5,243
720601 Insurance - Other	22,709	28,322	22,709	22,709
720605 Employer Share Retiree Insurance	0	5,000	15,000	15,000
720800 Maintenance - Equipment	125,542	80,309	125,793	125,793
720900 Maintenance - Structures and Grounds	70,331	16,392	12,792	12,792
721000 Medical/Dental/Lab Supplies	17,513	33,350	0	0
721100 Memberships	4,924	22,968	8,878	8,878
721300 Office Expense	284,010	129,791	45,454	45,454
721400 Professional & Specialized Services	1,428,396	1,679,314	678,366	678,366
721406 Mental Health - Conservatorships	7,485	15,000	15,000	15,000
721414 Friday Nite Live Program	0	20,000	20,000	20,000

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<u>SERVICES & SUPPLIES (continued)</u>				
721415 Mental Health - HIV Program	0	15,000	16,200	16,200
721416 Mental Health - Institute for Mental Disease	1,300,186	1,430,685	1,043,283	1,043,283
721417 Mental Health - Patients' Rights Advocate	29,421	26,600	16,848	16,848
721421 Mental Health-State Hospital	244,617	146,000	255,000	255,000
721422 Adult System of Care	347,515	360,000	360,000	360,000
721426 Software Maintenance/Modification	114,848	12,960	0	0
721442 Arbitration	60,728	0	0	0
721445 SD/MC Hospital Expense	767,340	570,000	807,033	807,033
721446 Managed Care Network	436,398	282,000	282,000	282,000
721448 KV Support/Administration	428,374	425,485	360,682	360,682
721456 Professional & Specialized Services - IT	984	151,705	33,739	33,739
721468 Professional & Specialized Services - Unidentified	500	35,500	149,828	149,828
721500 Publications & Legal Notices	14,510	14,313	4,316	4,316
721600 Rents & Leases - Equipment	0	75,382	99,600	99,600
721601 Rents & Leases - Vehicles	26,748	5,000	13,252	13,252
721602 Rents & Leases - Other Equipment	80,437	4,000	0	0
721604 Rents & Leases - Car Rental	1,850	0	0	0
721700 Rents & Leases - Building	341,496	354,127	341,184	341,184
721800 Small Tools & Instruments	45	0	0	0
721900 Special Departmental Expense	85,363	71,449	21,109	21,109
721909 Property Taxes	716	1,000	130	130
721939 Special Departmental Expense - Drug Court	0	99,244	78,094	78,094
722000 Transportation & Travel	40,131	77,398	39,857	39,857
722005 Reimbursement - Employee Cars	37,469	51,598	0	0
722020 Central Garage Services	0	1,500	1,500	1,500
722100 Utilities	72,684	91,082	93,960	93,960
TOTAL SERVICES & SUPPLIES	6,551,369	6,562,550	5,117,447	5,117,447

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<u>FIXED ASSETS</u>				
740200 Buildings & Improvements	0	0	0	0
740300 Equipment	111,242	0	17,000	17,000
TOTAL FIXED ASSETS	111,242	0	17,000	17,000
<u>INTRAFUND TRANSFER</u>				
770100 Intrafund Transfer	(638,115)	(737,593)	(752,817)	(752,817)
TOTAL INTRAFUND TRANSFER	(638,115)	(737,593)	(752,817)	(752,817)
TOTAL - BEHAVIORAL HEALTH SERVICES	14,141,337	17,045,677	14,500,259	14,500,259

COMMENTS

The mission of Madera County Behavioral Health Services is to promote the prevention of and recovery from mental illness and substance abuse for the individuals, families and communities we serve by providing accessible, caring and culturally competent services. The Department provides for the mental health needs of residents of Madera County who meet the criteria outlined in the Welfare and Institutions Code Section 5600.3 and serves as the Managed Care Plan for all Madera County Medi-Cal eligible beneficiaries in need of specialty mental health services. The Department also provides alcohol, drug, perinatal, and prevention services. Additionally, the Department is the lead agency for the Substance Abuse and Crime Prevention Program (SACPA), which is presented in a separate budget.

Behavioral Health Services participates in several interagency collaborative programs.

The programs that focus on *Adults* are as follows:

- The *Madera Access Point (MAP)* is operated in conjunction with the Department of Social Services and the Madera Community Action Partnership Victim Services. It provides mental health and substance abuse treatment to CalWorks beneficiaries who have a barrier to employment due to their behavioral health problem.
- The *Adult Drug Court Program* is operated in collaboration with the Courts and Probation.
- *Hope House* is a drop-in socialization center for mentally ill adults. The Department contracts with Turning Point of Central California to run the program using Mental Health Services Act (MHSA) funding.

The programs that focus on *Children & Youth* are as follows:

- The *Juvenile Justice Program* serves youth at Court Day School, Juvenile Hall and the Juvenile Boot Camp. Services at the Boot Camp are limited to treatment once the minors leave incarceration with a focus on aftercare services. Youth who have an assigned therapist and become incarcerated are seen in the County's Juvenile Hall and Juvenile Boot Camp if continued treatment is needed.
- *Lake Street Center* is a collaborative with Social Services and Public Health to serve youth who are in foster care.
- The *Healthy Beginnings Program*, in collaboration with many agencies serves youth aged 0-5 who are determined to have special needs.

COMMENTS (continued)Mental Health Services Act (MHSA)

In November of 2004, California voters approved *Proposition 63 (Mental Health Services Act)* which provided funds to transform the public mental health system. The 2006-07 fiscal year represented the first full year of services funded by the Mental Health Services Act (MHSA). The MHSA is based on the principles of recovery in an effort to keep individuals in their communities rather than in institutions or on the street. The Department developed eight (8) programs based on the following philosophy and intent of the MHSA:

- Community collaboration
- Cultural competence
- Client/family driven mental health system for all targeted populations
- Wellness focus, which includes the concept of recovery and resilience
- Integrated service experiences for clients and their families throughout their interactions with the mental health system

In 2009-10, the Department will continue the strategic implementation process required by the MHSA. The planned strategic initiatives funded through MHSA and the service capacity currently approved by the State Department of Mental Health include four *Full Service Partnerships (FSP)*. The FSP's will help 60 individuals and families from throughout Madera County obtain whatever it takes to reduce long-term adverse community impacts of untreated mental illness. The FSP programs are intended to provide wraparound services to this targeted group within the following eight areas and programs:

- Children & Youth (20)
- Transitional Age Youth (10)
- Adults (20)
- Older Adults (10)
- System Development - HOPE House
- System Development - Expanded Counseling Centers in Madera, Chowchilla, and Oakhurst
- System Development - Supportive Services and Structures
- Outreach and Engagement of Unserved and Underserved Populations

DEPARTMENT'S WORK PROGRAM

<u>Program</u>	<u>2008-09 Actual & Est. Service Hours</u>	<u>2009-10 Projected Service Hours</u>
Mental Health	62,200	58,200
Madera Access Point	4,400	4,400
AOD - Family Treatment Center	1,764	1,400
AOD - Gateway	2,600	2,400
AOD - Oakhurst	1,200	0
AOD - Chowchilla	552	0
AOD - Drug Court	971	1,200
Yosemite Women's Center	<u>2,364</u>	<u>1,400</u>
TOTAL	<u>76,051</u>	<u>69,000</u>

STAFFING

	2008-09 <u>Authorized</u>	2009-10 <u>Request & Recommend</u>
<u>Permanent</u>		
Accountant/Auditor I/II	1	1
Account Clerk I/II	2	2
Accounting Technician I/II	2	3
Senior Accounting Technician	1	-
Administrative Analyst I/II	6	5.25
Administrative Assistant	4	4
Assistant Director of Behavioral Health Services	1	1
Behavioral Health Services Division Manager	4	4
Central Service Worker	2	2
Certified Alcohol & Drug Counselor	19	14.75
Data Entry Operator	2	-
Deputy Probation Officer I/II/III	1	-
Director of Behavioral Health Services	1	1
Health Education Coordinator	2	2
Inpatient Liaison	1	1
Licensed/Prelicensed Mental Health Clinician	40.5	39.5
Licensed Vocational Nurse	1	1
Mental Health Aide - Outreach	3	1
Mental Health Caseworker I/II	30	26
Mental Health Crisis Worker or Prelicensed Mental Health Clinician	3	3
Mental Health Services Act (MHSA) Coordinator	1	1
Office Assistant I/II	19.5	17
Office Service Supervisor	2	-
Personnel Technician I/II or Accounting Technician I/II	1	1
Program Assistant I/II	15	18
Program Support Worker	2	-
Psychiatric Nurse	2	2
Public Health Education Assistant	1	-
Quality Management Coordinator	1	1
Senior Mental Health Caseworker	1	-
Senior Mental Health Clinician	3	-
Staff Services Manager - Compliance Officer	1	1
Staff Services Manager - Fiscal	1	1
Staff Services Manager - General	1	1
Supervising Mental Health Clinician or Behavioral Health Supervisor	13	12
Vocational Assistant	8	7
Total Permanent	<u>199</u>	<u>173.5*</u>

*As of April 30, 2009, there are currently 28 positions that are vacant in this budget and will not be filled during the 2009-10 Fiscal Year.

REVENUES

<u>Source</u>	<u>2009-10 Estimated</u>
State - Misc. Mental Health (MH) Revenues	\$ 7,552,899
State - MH Realignment Base	3,206,798
State - MH Realignment Trust/Reserve (10% transfer)	320,680
State - MH Realignment Trust/Reserve (COWCAP, Jail)	724,467
State - MH Realignment Trust/Reserve (operations)	24,701
Federal - Mental Health Revenues	3,584,168
Other Mental Health Revenues & Fees	119,720
County Matching Funds	<u>11,973</u>
Total Behavioral Health Services Funding Required	<u>\$15,545,406</u>

Note to Auditor: Additional Mental Health (MH) Realignment funds in the amount of \$320,680 are recommended allocated in the Revenue budget of this document (Account #651306) in addition to the \$3,206,798 that will offset Social Services expenditures. The \$320,680 is approximately 10% of the total projected Base MH Realignment funds expected in 2009-10 and, as allowed by the State, it will be used to offset Social Services expenditures. The "10% transfer" should be calculated on the actual Base MH Realignment funds received in 2009-10. Any shortfall of MH Realignment funds for 2009-10 is recommended to be transferred from the MH Realignment Trust (Fund #6121) into the General Fund. All MH expenditures shall be "zeroed out" except for County match funds.

The following is an estimate of Mental Health Realignment Funds transferred from State - MH Realignment Trust (#6121) to General Fund Revenue account 651306 during Fiscal Year 2009-10:

■ Base MH Realignment Funds - Operating Cost	\$3,206,798
■ 10% of Base MH Realignment Funds - 10% for Social Services	320,680
■ Additional MH Realignment from Trust needed for Operations	24,701
■ Indirect Cost for MH Derived from Cost Allocation Plan (\$673,467) and the contribution to Mental Health Services in the Jail (\$51,000)	<u>724,467</u>
Estimated Total	<u>\$4,276,646</u>

REVENUES

	<u>Actual 2007-08</u>	<u>Actual & Estimated 2008-09</u>	<u>Projected 2009-10</u>
<u>STATE</u>			
650304 - Vehicle License Realignment	\$ 128,310	\$ 110,000	\$ -0-
651301 - Mental Health EMHI	76,332	77,496	-0-
651302 - Mental Health Drug & Alcohol	14,422	12,876	12,880
651303 - Mental Health Perinatal	104,595	145,018	145,018
651306 - Mental Health Realignment (Base)	4,185,250	3,962,724	3,206,798
651306 - Mental Health Realignment (from Trust)	1,591,087	417,709	1,069,848*
651309 - Mental Health Managed Care	1,025,000	900,000	916,519
651310 - Mental Health EPSDT	1,622,056	700,000	618,870
651312 - STOP	12,132	41,035	40,000
651320 - Mental Health Other Revenue	-0-	-0-	29,120
651320 - Mental Health Other Revenue (County Match)	8,429	8,429	8,429
651323 - Mental Health Drug Court	191,541	170,635	171,968
651326 - Mental Health Services Act (MHSA)	2,445,859	3,170,583	5,553,932
651327 - Mentally Ill Offender Crime Reduction	328,584	157,739	-0-
651330 - MCOE AB 3632	16,451	92,272	73,000
659003 - Medi-Cal (County Match)	-0-	-0-	20,712
<u>FEDERAL</u>			
656001 - Mental Health Medi-Cal	1,850,910	2,950,000	2,472,990
656003 - Mental Health Alcohol/Drug Medi-Cal	42,481	46,210	25,499
656005 - Mental Health Alcohol/Drug Perinatal	1,042,249	842,438	768,432
656006 - PATH	23,949	31,197	31,936
656008 - Mental Health SAMHSA	214,317	210,186	285,311
656012 - Homeless Mentally Ill	30,453	-0-	-0-
<u>OTHER</u>			
661811 - Private Pay	16,626	14,413	16,600
661812 - Insurance Pay	3,658	1,507	12,000
611813 - Medicare	47	-0-	10,000
662700 - Other Charges for Service	19,176	32,511	13,000
673409 - Friday Nite Live	14,000	20,000	17,544
673903 - Misc Reimbursements & Refunds	9,147	33,907	-0-
659024 - Chukchansi Gambling Problems	-0-	25,000	25,000
TOTAL REVENUE BUDGET	<u>\$15,017,061</u>	<u>\$14,173,885</u>	<u>\$15,545,406</u>

*Note to Auditor: This amount includes \$51,000 for BHS-Jail Realignment funds in account No. 651307.

SALARIES & EMPLOYEE BENEFITS

- 710102 Permanent Salaries (\$7,227,692) are recommended to fund the current and proposed County Mental Health staff.
- 710103 Extra Help is recommended at \$25,662.
- 710105 Overtime is recommended at \$49,000 to provide funds for after-hour crisis, staff turnover and other program contingencies.
- 710106 Standby Pay is recommended at \$18,000 which provides for after-hours coverage.
- 710107 Premium Pay is recommended at \$30,000 for special compensation matters.
- 710200 Retirement reflects the County's anticipated contribution to Social Security and the Public Employees' Retirement System.
- 710300 Health Insurance is based on the employer's share of health insurance premiums.
- 710400 Workers' Compensation reflects the Department's contribution to the County's Self-Insurance Internal Service Fund.

SERVICES & SUPPLIES

- 720300 Communications is recommended at \$65,730 based on estimated telephone service costs including projected cell phone expenses. The account includes \$14,533 for the Department's share of the County's Wide-Area Network (WAN) cost.
- 720500 Household Expense is recommended at \$84,867 for carpet cleaning, refuse disposal and janitorial services at several locations.
- 720600 Insurance contribution reflects the Department's contribution to the County's Self-Insured Liability Program.
- 720601 Insurance - Other is recommended at \$22,709 to provide for this Department's portion of medical malpractice premium.
- 720605 Employer Share of Retiree Health Insurance is recommended at \$15,000 .

SERVICES & SUPPLIES (continued)

- 720800 Maintenance - Equipment is recommended at \$125,793 and provides funding for the maintenance of office equipment, vehicle fuel and repairs, telephone system maintenance, and WAN equipment maintenance (\$7,743).
- 720900 Maintenance - Structures and Grounds is recommended at \$12,792 to provide for repairs and modifications of 11 work sites.
- 721100 Memberships (\$8,878) pays for dues to the Mental Health Directors Association, California Alcohol and Drug Program Administrators, the California Association of Mental Health Boards, Small County Risk Pool, the Continuum of Care, the National Association of Social Workers, Central Valley Housing, National Association of Behavioral Health Directors, Healthcare Compliance Association, the California Institute of Mental Health, and the Network of Care.
- 721300 Office Expense is recommended at \$45,454 and provides funds for general office supplies for the Department. This account also provides for the replacement of non-fixed asset items (chairs, desks, files) and the addition of new office work stations.
- 721400 Professional & Specialized Services (\$678,366) provides funds for contract service for psychiatrists, clinical psychologists, Employee Assistance Program, burglar alarm monitoring, ambulance contract, after hours answering services, medication monitoring contract, interpreter services, compliance hotline, and telepsychiatry contract .
- 721406 Mental Health - Conservatorships is recommended at \$15,000.
- 721414 Friday Nite Live (\$20,000) provides funds from an Alcohol Trust Fund account and Federal Alcohol and Drug funds to contract with the Madera County Department of Education to partially fund a program to promote alcohol-free atmosphere among youth.
- 721415 MH HIV Program is recommended at \$16,200 to fund HIV tests for Alcohol/Drug/Perinatal Program clients.
- 721416 MH (IMD) is recommended at \$1,043,283 and pays for a portion of the cost to house patients in locked Mental Health Care facilities, and unlocked Board and Care facilities. The account also includes categorical funds for MHSA Prevention & Early Intervention.
- 721417 Patients' Rights Advocate Services is recommended at \$16,848. This advocate service will represent Mental Health clients concerning clients' rights and issues.
- 721421 MH State Hospital is recommended at \$255,000 due to the number of consumers occupying bed space in State MH Hospitals.

SERVICES & SUPPLIES (continued)

- 721422 Adult System of Care is recommended at \$360,000 to fund elements of the grant such as a training and transitional beds through a contract with Turning Point of Central California.
- 721445 SD/MC Hospital Expense is recommended at \$807,033 to pay for psychiatric inpatient services provided to Madera County MediCal recipients in non-contracted acute psychiatric hospitals.
- 721446 Managed Care Network is recommended at \$282,000 to fund contracted clinicians in the MediCal Managed Care Plan to provide Mental Health Outpatient counseling to MediCal recipients.
- 721448 Kings View Support / Management Information Systems is recommended at \$360,682 to fund computer support from Kings View for the Behavioral Health Services Department and the Anasazi client software.
- 721456 Professional & Specialized - Information Technology is recommended at \$33,739 to reimburse the Madera County IT Department for maintenance of hardware and software at sites connected to the County network.
- 721468 Professional & Specialized - Other Unidentified Services is recommended at \$149,828 to fund alcohol and drug residential treatment for those residents who need this level of care, and to fund on-site professional trainers.
- 721500 Publications & Legal Notices is recommended at \$4,316 to cover the costs associated with recruiting licensed staff for the Managed Care Plan.
- 721600 Rents & Leases - Equipment is recommended at \$99,600 for the lease of equipment that were assumed in the transition from Kings View to County operations, which includes copy machines.
- 721601 Rents & Leases - Vehicles is recommended at \$13,252 for the use of County cars.
- 721700 Rents & Leases - Building is recommended at \$341,184 to cover the costs of leased office space for the Mental Health staff located at Court Day School, the Maple Street Center, the Oakhurst and Chowchilla Counseling Centers, the B Street Facility and the Pine Point Building.
- 721900 Special Departmental Expense is recommended at \$21,109 to pay for educational and promotional materials, training and special activities of the Department, expense of the Mental Health Board and Drug and Alcohol Advisory Board, the Quality Improvement Committee, and other enhancements related to the Mental Health Program. This account also includes funding for the Supportive Employment Program, drug testing kits for Drug Court, the biological waste contract, credential verification, and fingerprinting of new hires.

SERVICES & SUPPLIES (continued)

- 721909 Special Departmental Expense - Property Taxes is recommended at \$130 to pay taxes of the Water District and taxes on photocopiers.
- 721939 Special Departmental Expense - Drug Court is recommended at \$78,094 to fund 1.0 FTE Deputy Probation Officers for Felony Drug Court.
- 722000 Transportation & Travel is recommended at \$39,857 to provide funds for the Department's staff to attend conferences, meetings, training seminars, and private mileage expense.
- 722020 Central Garage Services is recommended at \$1,500 and covers cost of gas for Mental Health vehicles.
- 722100 Utilities is recommended at \$93,960 which provides funds to pay the utilities at County buildings that are occupied by Mental Health staff.

Note:
The total program expenditure accounts detailed above do not reflect the cost for indirect expenses associated with the Countywide Cost Allocation Plan (\$673,467) or the Department's share of the cost for contracted mental health services to jail inmates (\$51,000). These amounts are already appropriated as expenditures in the budgets of the Departments providing the indirect service/benefit, and as a revenue derived from Realignment Funds budgeted in the Revenue section of this document.

FIXED ASSETS

The following fixed asset is recommended:

- 740300 1 - Automobile - Sedan (N) (\$17,000) is recommended for use in the MHSA Prevention & Early Intervention program.

INTRAFUND TRANSFERS

- 770100 Intrafund Transfers are recommended at \$752,817 to transfer Behavioral Health Services to the Department of Social Services for CALWorks Programs, the Child Welfare Services Matrix Program, transportation services for Lake Street Center, Healthy Beginning, and STOP Program.